

**North Branford Board of Education  
Board of Education Meeting  
July 21, 2011**

The North Branford Board of Education meeting was called to order at 5:30 p.m. in the Conference Room at Stanley T. Williams School on Thursday, July 21, 2011. The following members attended:

<b>Board Chair:</b>	<b>Marcey Onofrio</b>
<b>Board Vice-Chair:</b>	<b>Shannon Miscio</b>
<b>Board Secretary:</b>	<b>David McMahon</b>
<b>Board Members:</b>	<b>Marie Diamond</b>
	<b>Dr. Christopher Manna</b>
	<b>Deborah Prunier</b>
<b>Superintendent of Schools:</b>	<b>Scott Schoonmaker</b>

**MOTION:** Moved by Marcey Onofrio and seconded by Deborah Prunier to adjourn to Executive Session as permitted by Connecticut General Statutes Sections 1-200(6)(A) and 1-225(f) to discuss personnel and legal matters.

**ALL VOTED AYE**

**MOTION:** Moved by Marcey Onofrio and seconded by Deborah Prunier to reconvene to the Board Meeting Room for Public Session at 7:00 p.m.

**ALL VOTED AYE**

**I. Visitors**

Director of Business / Personnel:	Donald Winnicki
Supervisor of Operations:	William Choti

Cliff Potter

Joe Tenczar

T.J. McMahon

Cliff Potter stated that he thought it was very important that all townspeople attend Board of Education meetings and support them.

## II. Student Representative

There were no student representatives at tonight's meeting as school is out for the summer.

## III. Consent Agenda

### a. Minutes

Minutes of the June 9, 2011 Board of Education meeting:

### b. Resignations

The Superintendent has received a resignation from Ms. Katie Capiello, special education teacher at North Branford Intermediate School, effective June 30, 2011.

The Superintendent has received a resignation from Ms. Cynthia Daley, grade 7 mathematics teacher at North Branford Intermediate School, effective June 30, 2011. Ms. Daley has been employed with the North Branford Public Schools for the past four and one-half years.

### c. Appointments – None at this time.

### d. Leaves - None at this time.

### e. Field Trips – None at this time.

### f. Donations – None at this time.

**MOTION:** Move by Deborah Prunier and seconded by David McMahon to approve the Consent Agenda as submitted.

<b>CHAIRWOMAN ONOFRIO:</b>	<b>AYE</b>
<b>VICE-CHAIR MISCIO:</b>	<b>AYE</b>
<b>SECRETARY MAHAHON:</b>	<b>AYE</b>
<b>MARIE DIAMOND:</b>	<b>AYE</b>
<b>CHRISTOPHER MANNA:</b>	<b>AYE</b>
<b>DEBORAH PRUNIER:</b>	<b>AYE</b>

**MOTION CARRIES 6-0**

**IV. Superintendent's Report**

a. Recognition - None at this time.

b. Communications

Christopher Manna remarked that a few people involved with the new FRC building were inadvertently left off the guest list for the grand opening. They felt slighted that they were not invited and he apologized to those people.

Superintendent Schoonmaker also apologized to them and mentioned that we will rectify this matter.

c. Authority to Hire

The Superintendent, under the authority granted at the June 2011 Board of Education Meeting, has extended a contract to the following individuals:

<i>Diane Remetta</i>	<i>JHS</i>	<i>Art</i>
<i>Mary Thurston</i>	<i>NBHS</i>	<i>Mathematics</i>
<i>Christopher Reynolds</i>	<i>NBIS</i>	<i>Technology Education</i>
<i>Sharon Helgans</i>	<i>NBIS</i>	<i>Theater Arts</i>
<i>Morgan O'Brien</i>	<i>NBIS</i>	<i>Mathematics – Grade 7</i>
<i>Meredith Blanzaco</i>	<i>NBIS</i>	<i>Instrumental Music</i>
<i>Tara Lucian</i>	<i>NBIS</i>	<i>Special Education</i>
<i>Lauren Trinkaus</i>	<i>TVES</i>	<i>Grade 5</i>
<i>Elyse Mortensen</i>	<i>TVES</i>	<i>Art</i>

d. 2011-2012 Transfers

The Superintendent reports the following internal transfers for the 2011/2012 school year.

<i>Jeanne Prota</i>	<i>JHS</i>	<i>Grade 1</i>
<i>Deborah Welton</i>	<i>JHS</i>	<i>Grade 2</i>
<i>Michelle Cook</i>	<i>JHS</i>	<i>Grade 2</i>

<i>Erin Merritt</i>	<i>JHS</i>	<i>Grade 2</i>
<i>Lisa Flannery</i>	<i>JHS</i>	<i>Kindergarten</i>
<i>Joseph Amodio</i>	<i>TVES</i>	<i>Grade 3</i>
<i>Gerald Carlone</i>	<i>NBHS</i>	<i>Technology Education</i>
<i>Bonnie Appi</i>	<i>NBHS</i>	<i>Social Worker</i>

Superintendent Schoonmaker remarked that there were nine new-hires and eight transfers between schools. He stated that we still have to hire one special education teacher at NBIS and one physical education teacher for NBHS.

Marcey Onofrio asked how many students were in the new classes through Project Lead the Way.

Superintendent Schoonmaker stated there were twelve to fifteen students per class and over 88 students signed up for the automotive course.

Deborah Prunier remarked that with these additional subjects added we might not lose as many students entering from the eighth grade.

Superintendent Schoonmaker stated 37 of our students will be attending Vinal Tech. this year.

Marcey Onofrio questioned if we pay for students who attend Technical Schools.

Donald Winnicki remarked that we pay only for transportation.

Christopher Manna questioned if any Connecticut Technical Schools were closing this year.

Superintendent Schoonmaker remarked that the sports programs have been eliminated at all State Technical Schools.

e. Summer of 2011

The North Branford Summer Camp 2011 “Movin & Groovin” was pleased to announce that we have reached enrollment of over 400 campers! Upon entering week four of the program, Camp Director, Lauren Barry, reports that children don’t want the day at camp to end! We are getting cooled off almost daily by sprinklers and recently the camp rented an inflatable slip & slide for the afternoon.

Campers have enjoyed some culinary enrichment classes which have included making chocolate, cookies and cupcakes. For campers enjoying more physical activities there was golf, tennis, laser tag, fishing, ping-pong, and basketball as well as survival camp. Campers have also been

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able to explore the stories and art of The World of Disney and Eric Carle as well as expand on their technology skills and the many uses for I-pods and I-pads.

Field trips to date have included Quassy Amusement Park, Colony Lanes bowling, the driving range, Twin Lakes Golf Course, The Sportsplex, The NBHS Greenhouse and fields, The Northford Ice Pavilion, Cabella's and even Bounce U in Rocky Hill.

We are having an amazing start to the summer and are looking forward to many more safe and fun weeks at camp. Feel free to stop by and visit - we'd love to have you!

Shannon Miscio questioned if this was our highest number of campers since the program began.

Donald Winnicki remarked that we used to track students by registrations but now track by total number of students. He mentioned that he believes this is the most students we have had at our summer camp.

Superintendent wanted to publicly thank Lynn Riorden for her help in obtaining scholarships for students who couldn't afford to attend the Harlem Superstars Basketball Camp at TVES.

Superintendent Schoonmaker mentioned that Lauren Barry is doing an exceptional job as a first time Director of Summer Camp.

**MOTION** Moved by Shannon Miscio and seconded by David McMahon to add Communications to the Superintendent's Report..

<b>CHAIRWOMAN ONOFRIO:</b>	<b>AYE</b>
<b>VICE-CHAIR MISCIO:</b>	<b>AYE</b>
<b>SECRETARY MCMAHON:</b>	<b>AYE</b>
<b>MARIE DIAMOND:</b>	<b>AYE</b>
<b>CHRISTOPHER MANNA:</b>	<b>AYE</b>
<b>DEBORAH PRUNIER:</b>	<b>AYE</b>

**MOTION CARRIES 6-0**

## **V. Committee Reports**

### a. Negotiations

Donald Winnicki remarked that he will have more news on negotiations at the August or September meeting as talks have slowed down over the summer months.

b. Budget

Mr. Donald Winnicki, Director of Personnel and Business, presented a report of recommended line item transfers. Line item transfers must be completed at this first meeting following the close of the fiscal year.

**MOTION:** Moved by Deborah Prunier and seconded by David McMahon to accept 2010/2011 line item transfers as provided by the Director of Personnel and Business.

<b>CHARIWOMAN ONOFRIO:</b>	<b>AYE</b>
<b>VICE-CHAIR MISCIO:</b>	<b>AYE</b>
<b>SECRETARY MCMAHON:</b>	<b>AYE</b>
<b>MARIE DIAMOND:</b>	<b>AYE</b>
<b>CHRISTOPHER MANNA:</b>	<b>AYE</b>
<b>DEBORAH PRUNIER:</b>	<b>AYE</b>

***SPREADSHEET ATTACHED***

**MOTION CARRIES 6-0**

Shannon Miscio questioned the estimated final balance to Town line item.

Donald Winnicki stated that is the amount (\$11,524.94) we would be returning to the town. This amount could be adjusted by the auditors.

David McMahon questioned if a fuel price has been locked in for next year and how full the tanks were at this time..

Donald Winnicki stated not yet and our fuel tanks were reasonably full.

Christopher Manna questioned if the Board of Education was paying for all utilities at STW.

Donald Winnicki stated at this time, yes as he is not sure of the Town's final plans for the building. He mentioned that they are using five rooms for their summer camp.

Deborah Prunier mentioned the doors at NBIS that are not secure and remarked that the Building Committee has turned the matter back to the architects.

Shannon Miscio questioned the line item for equipment.

Donald Winnicki remarked that this was for the two Science rooms at NBHS.

Marcey Onofrio stated that some Board members would like to move the Budget meeting dates to 5:00 p.m. on regular Board of Education meeting days. She questioned if Shannon Miscio or Christopher Manna would object as they are on the Budget Committee.

Neither Shannon Miscio nor Christopher Manna had a problem with the change of meeting dates.

c. Curriculum

No report at this time.

d. Pension

No report at this time.

e. Policy

The Superintendent and Policy Subcommittee provided the Board with the following policies for first reading:

- P0200 Mission of the North Branford Public Schools**
- P0250 Vision Statement**
- P0300 Core Beliefs**
- P0600 2011-2016 Strategic Plan Goals**
- P0700 Action Plans & Action Steps**
- P0800 Non-Discrimination**
- P0850 Compliance with Section 504**

The Superintendent and Policy Subcommittee provided the Board with the following Policies for removal and dissolution as they related to the former Strategic Plan and are no longer applicable:

- P0400            Parameters**
- P0500            Strategic Objectives**

**MOTION:**    Moved by Shannon Miscio and seconded by Christopher Manna to remove Policies P0400 - Parameter and P0500 - Strategic Objectives from the North Branford Board of Education Policy Manual.

<b>CHAIRWOMAN ONOFRIO:</b>	<b>AYE</b>
<b>VICE-CHAIR MISCIO:</b>	<b>AYE</b>
<b>SECRETARY MCMAHON:</b>	<b>AYE</b>
<b>MARIE DIAMOND:</b>	<b>AYE</b>
<b>CHRISTOPHER MANNA:</b>	<b>AYE</b>
<b>DEBORAH PRUNIER:</b>	<b>AYE</b>

**MOTION CARRIES 6-0**

Per the direction of legal counsel, the Board has been advised to remove the following policy as it is not in compliance with State Statutes:

- P1185            School Transportation Privileges and Conduct**

**MOTION:**    Moved by Shannon Miscio and seconded by David McMahon to remove Policy P1185 - School Transportation Privileges and Conduct from the North Branford Board of Education Policy Manual.

<b>CHAIRWOMAN ONOFRIO:</b>	<b>AYE</b>
<b>VICE CHAIR MISCIO:</b>	<b>AYE</b>
<b>SECRETARY MCMAHON:</b>	<b>AYE</b>
<b>MARIE DIAMOND:</b>	<b>AYE</b>
<b>CHRISTOPHER MANNA:</b>	<b>AYE</b>
<b>DEBORAH PRUNIER:</b>	<b>AYE</b>

**MOTION CARRIES 6-0**

Christopher Manna questioned using an employee's name on Policy PO850.

Superintendent Schoonmaker stated the employee's name would be removed and the person's

position used. (Director)

Shannon Miscio remarked that it was a great pleasure working with the new law firm.

Christopher Manna stated that in years past an attorney was in attendance at every Policy meeting. Now the committee meets and if they need legal guidance the committee calls the attorney from the meeting. He remarked that this way is very cost effective.

f. ACES

No report at this time.

g. Operations

The Superintendent requested the approval to award a contract to Accurate Insulation (low bidder) for asbestos abatement at North Branford High School Rooms, 102, 104, 106, 121 and the Cafeteria Manager's office.

**MOTION:** Moved by David McMahon and seconded by Christopher Manna to award asbestos abatement work at North Branford High School to Accurate Insulation, the low bidder, in the amount of \$28,924.00.

<b>CHAIRWOMAN ONOFRIO:</b>	<b>AYE</b>
<b>VICE-CHAIR MISCIO:</b>	<b>AYE</b>
<b>SECRETARY MCMAHON:</b>	<b>AYE</b>
<b>MARIE DIAMOND:</b>	<b>AYE</b>
<b>CHRISTOPHER MANNA:</b>	<b>AYE</b>
<b>DEBORAH PRUNIER:</b>	<b>AYE</b>

**MOTION CARRIES 6-0**

h. Building Committee

Christopher Manna stated the committee would meet August 8<sup>th</sup> to finalize the FRC building.

David McMahon remarked that the Building Committee consider the doors at NBIS to be an architectural flaw and have notified the firm.

Superintendent Schoonmaker mentioned that the gutters on the FRC building have been replaced.

i. Communications

Shannon Miscio remarked that the Board received three internet communications this month and they sent them to the proper department.

Shannon Miscio stated that the purpose of the Communication Committee is to make sure correct information gets out to the public. She wanted to address communications on the sign at NBIS.

This sign was approved by the Building Committee for NBIS and submitted for State reimbursement. This was done through the bidding process that was overseen by Michelle Knockwood and Richard Branigan. The final cost of the sign was approved by the Building Committee for \$38,000. Jack Krasko and the committee approved extra monies for the brick columns above the original sign price of \$35,000. The state reimbursed 53% or \$20,564 and the other \$18,236 were taken from the NBIS project funds. The only cost to the district was for landscaping. She remarked that we all should be proud of this sign.

Marcey Onofrio stated that the sign at NBIS would also be used by the Town for public emergencies.

Superintendent Schoonmaker remarked that NBIS is our emergency center in case of a disaster.

Marcey Onofrio suggested that Shannon Miscio put an article concerning the sign in the Totoket Times.

Deborah Prunier mentioned that the sign at NBIS was always in the NBIS project and not because there were monies left over.

**VI. New Business**

No new business at this time.

**VII. Visitors and Press**

Joe Tenczar wanted to publicly thank Bill Choti for all his help with the Interact Farm stating Bill put in many hours on his own time and used his own equipment. He mentioned that the North Branford Senior Center received the first batch of farm vegetables this week giving credit to the great work of Ian Gibson.

Joe Tenczar also wanted to thank Bill Choti and Donald Winnicki for the phenomenal help they gave him for NBHS graduation.

Superintendent Schoonmaker thanked Joe Tenczar for all his hard work at graduation with the video, sound and everything else that made our graduation ceremony so successful. He also thanked him for his work with the farm and greenhouse.

**The next regular Board of Education meeting is scheduled for August 18, 2011 at Stanley T. Williams School.**

**VIII. Adjournment**

**MOTION:** Moved by David McMahon and seconded by Shannon Miscio to adjourn this meeting of the North Branford Board of Education.

**ALL VOTED AYE**

Respectfully submitted,

Sherry Ardine

**LINE ITEM TRANSFERS**

acct total	\$\$ transfer	from acct	to acct	acct total
\$76,235.14	\$76,235.14	111-certified salaries	112-non-certified salaries	
\$35,786.19	\$35,786.19	200-workers' comp	112-non-certified salaries	
	\$110,052.02	213-healthcare	112-non-certified salaries	\$222,073.35
	\$6,006.77	213-healthcare	211-fica/medicare	\$6,006.77
	\$59,746.00	213-healthcare	212 -unemployment comp	\$59,746.00
	\$24,032.46	213-healthcare	214-pension	\$24,032.46
	\$53,459.53	213-healthcare	330-professional svcs	\$53,459.53
	\$21,451.44	213-healthcare	430-repairs	\$21,451.44
	\$3,360.61	213-healthcare	440-rentals	\$3,360.61
	\$4,574.31	213-healthcare	490-security	\$4,574.31
\$319,748.82	\$37,065.68	213-healthcare	510-transportation	
\$33,659.71	\$33,659.71	230/231-retiree benefits	510-transportation	
\$16,086.22	\$16,086.22	322-professional development	510-transportation	
\$50,803.29	\$50,803.29	323-pupil services	510-transportation	
	\$24,799.77	410-utilities	510-transportation	\$162,414.67
	\$11,251.51	410-utilities	530-communication	\$11,251.51
	\$9,278.87	410-utilities	580-travel/workshops	\$9,278.87
	\$14,792.43	410-utilities	613-custodial supply	\$14,792.43
	\$15,938.94	410-utilities	641-textbooks	\$15,938.94
	\$21,803.11	410-utilities	690-other supplies	\$21,803.11
\$112,864.45	\$14,999.82	410-utilities	720-building improvements	
\$11,888.00	\$11,888.00	521-liability insurance	720-building improvements	
\$8,130.40	\$8,130.40	540-recruiting	720-building improvements	
\$15,159.18	\$15,159.18	550-printing	720-building improvements	
\$130,644.38	\$130,644.38	560-outside tuition	720-building improvements	
\$2,358.77	\$2,358.77	590-cleaning	720-building improvements	
\$21,551.36	\$21,551.36	611-instructional supply	720-building improvements	
	\$18,622.63	620-energy	720-building improvements	\$223,354.54
\$118,096.39	\$99,473.76	620-energy	730-equipment	\$99,473.76
\$953,012.30		balancing totals		\$953,012.30
\$2,530.86	\$2,530.86	620-energy	unencumbered	\$2,530.86
	\$3,466.11	642-periodicals / books	unencumbered	\$3,466.11
	\$5,545.97	810-dues and fees	unencumbered	\$5,545.97
		estimated	final balance to town	\$11,542.94