

NORTH BRANFORD BOARD OF EDUCATION

SERIES 7000—BUSINESS AND FINANCE

P7440

INVENTORIES

The Superintendent of Schools shall develop a system for the inventory of school district equipment with a current value in excess of \$500 except equipment that is permanently affixed in school buildings. To the extent information is reasonably available, the inventory shall include descriptions, names, dates of acquisition, identification numbers, original costs, and locations of all equipment inventoried. A record of the date and mode of disposal of any equipment removed from the inventory shall also be maintained.

For insurance and security purposes, a copy of the inventory shall be filed in the North Branford Town Hall.

Legal Reference: Connecticut General Statutes:
§10-220 Duties of boards of education.

Policy Adopted: 6/15/05