

NORTH BRANFORD BOARD OF EDUCATION

SERIES 7000—BUSINESS AND FINANCE

P7110

BUDGET PLANNING AND DEVELOPMENT

The Superintendent of Schools shall direct the preparation of the recommended annual budget. To make the budget a comprehensive reflection of the financial needs of the school system, representatives of the community, students and certified, non-certified and administrative staff shall be involved in the budget process. Procedures for such involvement shall be developed by the Superintendent of Schools and implemented by the administration following review by the Board of Education.

The Superintendent's proposed budget shall first be reviewed by the Board of Education Budget Subcommittee which shall make recommendations to the Board of Education. The Board of Education shall review the Superintendent's proposed budget and the recommendations of the Budget Subcommittee at budget meetings, and shall make changes as agreed upon by the majority of the Board.

All Board of Education budget meetings are public meetings, and the public is encouraged to attend and contribute to the budget development process within guidelines for public participation at Board of Education meetings.

The Board of Education shall prepare an annual operating budget for the school district, consistent with provisions of state statutes and Town Council requirements governing preparation, timelines, and available appeal procedures of reductions to the educational budget.

The fiscal year of the North Branford School District shall be July 1 to June 30.

Before developing and adopting a proposed budget, the Board of Education shall study school programs in relation to present and future students and community needs and, with recommendations from the Superintendent, shall establish budget priorities for the fiscal year.

State law provides procedures through which, subsequent to approval of the annual budget, additional appropriations may, if required, be requested by the Board of Education from the Town Council. Prior to requesting supplemental funds, the Board shall make every reasonable effort to operate within the original appropriation and maintain essential educational programs.

Legal Reference: Connecticut General Statutes:

§10-222 Appropriations and budget. Financial information system.

§10-259 Fiscal and school year defined.

Policy Adopted: 5/19/05

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