

# North Branford Board of Education

## Board of Education

### **Special Meeting**

**August 19, 2010**

Stanley T. Williams School  
1332 Middletown Avenue – Northford, CT

**I. Call meeting to order at 6:00 p.m. in the Conference Room of Stanley T. Williams School on Thursday, August 19, 2010.**

**II. Roll Call**

**III. Vote to adjourn to executive session as per Section 1-225 of the Connecticut General Statutes as permitted by Section 1-200 (6)(a,b & c) of the Connecticut General Statutes.**

Attendance shall be limited to:

Board of Education Members

Superintendent of Schools

Director of Personnel & Business

**IV. Reconvene to the Board Meeting Room for Public Session at 7:00 p.m.**

**V. Salute to the Flag**

**VI. Visitors**

(Visitor comments are limited to items on the Agenda.)

**VII. Student Representative – No report at this time.**

## VIII. Consent Agenda

### a. Minutes

Minutes of the July 15, 2010 Board of Education meeting.

### **EXHIBIT A**

### b. Resignations

The Superintendent has received a resignation from Mr. Brian Bodner, Social Studies teacher and Department Leader at NBHS. Mr. Bodner resignation is effective June 28, 2010. He has been dedicated employee of the North Branford Public Schools for the past eleven years. Mr. Bodner has accepted a position as Assistant Principal of Coginchaug Regional High School in Durham. We wish Mr. Bodner the best wishes in his new administrative role.

### c. Terminations

It is hereby moved that the contract of employment of the following teacher be terminated due to the elimination of their position:

*Alice Chittenden*                      *.8 Art Teacher*                      *Stanley T. Williams School*

d. Appointments - None at this time.

e. Leaves - None at this time.

e. Field Trips – None at this time.

f. Donations – None at this time.

**Motion:            To approve the Consent Agenda as submitted.**

**IX. Superintendent’s Report**

a. Recognition

The Superintendent would like to recognize the presence of the new Director of Curriculum and Instruction, Sara Querfeld. Mrs. Querfeld began her role in North Branford officially on August 2, 2010 and this is the Sara’s first Board Meeting in her official capacity as Director of Curriculum. Welcome aboard Sara!

b. Communications – None at this time.

c. Authority to Hire

The Superintendent under the authority granted at the June Board Meeting has extended contracts to the following individuals:

Katie Cappiello	NBIS Special Education	Masters, Step 1
Amy Maynard	NBHS Special Education	Masters, Step 5
Brent Ramsey	NBIS Health Teacher	Masters, Step 1
Jillian Colonese	TVES School Psychologist	Masters, Step 2

*An update will be provided at the Board meeting of any additional new hires.*

Open Positions

NBHS	Social Studies
NBHS	Physical Education

d. Benchmark Assessments

The 2009-2010 K-5 Benchmark Assessments for Reading and Math showed positive growth over the course of the school year. The principals and Director of Curriculum will be analyzing how closely this progress coincides with our student performance on the Connecticut Mastery Tests. In addition, school improvement plans for each school, based on assessment results, will be included in the September Board Packet for the Board’s review.

**EXHIBIT B**

e. Opening Convocation and Professional Development

The Opening Convocation for the North Branford Public Schools is scheduled for the morning of August 30, 2010. Employees will return to a system-wide breakfast beginning at 8 a.m. in the NBIS cafeteria followed by the Opening Convocation in the auditorium at 9:00 a.m. that will include the Teacher of the Year celebration.

Following Opening Convocation on August 30 and for the next two days, August 31 and September 1, teachers will attend a variety of meetings and training sessions. Teachers will also have scheduled time to prepare their classrooms. A district-wide faculty luncheon will be held on September 1, 2010.

**EXHIBIT C**

f. Summer Learning for Teachers

Over the summer many of our teachers participated in exciting professional development opportunities focused on teaching and learning, gifted education, technology, and positive school climate.

**EXHIBIT D**

g. New Teacher Orientation

A New Teacher Orientation is scheduled for August 26<sup>th</sup> and 27<sup>th</sup> for the 13 newly hired teachers. All Board of Education members will be receiving invitations to attend the Welcome Breakfast on August 26<sup>th</sup>. This orientation will provide our new hires with information on district policies and procedures; and will give the new teachers an overview of the on-going TEAM program for new teachers based on the new state educator competencies and models.

**EXHIBIT E**

h. NCLB: Adequate Yearly Progress for 2009-2010 School Year

The North Branford School District achieved Adequate Yearly Progress status for the 2009-10 school year. Based on the Connecticut Mastery Test and the Connecticut Academic Performance Test results, the benchmark set by NCLB legislation has been met. It is important to note that while the district has achieved this designation, the sub-groups of students with disabilities and economically disadvantaged students remain a concern. Totoket Valley Elementary School was awarded Safe Harbor status as a result of the improvement made overall, and in each of these two groups. At NBIS a Safe Harbor designation was awarded based on the significant improvement shown in the areas of students with disabilities in math and reading.

**EXHIBIT F**

i. Summer Camp Program

The Summer of '10 was a very successful summer with 420 campers attending camp. This year the camp ran for a total of seven weeks. Attached is a report from Camp Director, Tippi Chupron, detailing the events of the summer.

**EXHIBIT G**

j. STW Renovations

Normally, a project such as the office construction at STW would require bidding of the various components, except for work that is done by our own staff. However, in accordance with R7320, "exceptions to the competitive bidding procedures shall be authorized by the Superintendent". Due to the extremely short window of opportunity for this project, and the absolute requirement that the work be completed in time for Central Office to be relocated and additional work then be done at TVES, the work was done on a time and material basis. The work was done by local contractors who have a history of both good performance and fair pricing. In fact, the most significant work, the installation of HVAC equipment, was done by the contractor who was indeed the low bidder on our last major HVAC project, installation of the new boiler at the high school last summer.

Also in accordance with R7320, the Superintendent is obligated to "notify the Board of Education of any major emergency purchase that would normally have been subject to competitive bidding". We will provide a summary of costs incurred in September.

**EXHIBIT H**

**X. Committee Reports**

The Board of Education will review and take possible action on committee reports.

- a. Negotiations
  
- b. Budget

The Superintendent will provide the Board with a copy of the August 1 financial statement.

**EXHIBIT I**

- c. Operations
- d. Building Committee
- e. Curriculum
- f. Pension
- g. Policy

The Superintendent is providing the Board with the following policy for second reading and approval.

Policy #P7600 – Family Resource Center

Motion: To approve Policy #P7600 – Family Resource Center as submitted.

**EXHIBIT J**

- h. ACES

**XI. New Business**

Related only to items removed from the Consent Agenda.

**XII. Visitors and Press**

**XIII. The next regular Board of Education meeting is scheduled for Thursday, September 16, 2010.**

**XIV. Adjourn**