

North Branford Board of Education

Board of Education Meeting

July 20, 2006

**Totoket Valley Elementary School
1388 Middletown Avenue – Northford, CT**

The North Branford Board of Education meeting was called to order at 6:09pm in the conference room of Totoket Valley Elementary School on Thursday, June 20, 2006. The following members attended:

Board Chairwoman: Cheryl Smith
Board Vice-Chairwoman: Bonnie Symansky
Board Members: Elisabeth Caplan
Ron Haskins
John Bozzuto, Jr.

Superintendent of Schools: Dr. Robert K. Wolfe
Director of Personnel and Business: Donald A. Winnicki

Absent:
Board Secretary: Marcey Onofrio

MOTION: Moved by Elisabeth Caplan and seconded by John Bozzuto, Jr. to adjourn to Executive Session as per Section 1-225 of the Connecticut General Statutes as permitted by Section 1-200 (6) (a,b & c) of the Connecticut General Statutes to discuss personnel and legal issues.

ALL VOTED AYE

MOTION: Moved by John Bozzuto, Jr. and seconded by Elisabeth Caplan to reconvene to the Library Media Center for Public Session at 7:05 p.m.

I. Visitors

Director of Personnel/Business: Donald A. Winnicki
Director of Curriculum: Joan Follo

Linda Humphrey
Jennifer Marena
Marcia Staffa
Dolina Potter
Anne Paine

John Congo
Dick Terrill
John Paine
Rose Angeloni

No visitor comments at this time.

II. Student Representative

No student report

III. Consent Agenda

a. Minutes

Minutes of the June 8, 2006 North Branford Board of Education meeting.

b. Resignations

The Superintendent has received a resignation from Elisa Rao-Pitoniak, grade 2 teacher at Jerome Harrison School effective August 28, 2006.

c. Appointments

See Superintendent's report.

d. Leaves

The Superintendent has received a request for leave under Article 20 of the agreement between the North Branford Board of Education and the North Branford Federation of Teachers. Grade 3 teacher, Laura Baldino, is requesting unpaid leave for the balance of the 2006/2007 school year commencing after the expiration of sick days. An additional condition of this leave is that the school system will be notified by April 15, 2007 as to the intentions of Miss Baldino for the 2007/2008 school year.

e. Field Trips – None at this time.

MOTION: Moved by Ron Haskins and seconded by Elisabeth Caplan to approve the Consent Agenda as submitted.

CHAIRWOMAN SMITH:	AYE
VICE-CHAIRWOMAN SYMANSKY:	AYE
ELSABETH CAPLAN:	AYE
RON HASKINS	AYE
JOHN BOZZUTO, JR.	AYE
MOTION PASSED 5-0	

IV. Superintendent’s Report

a. Recognition – None at this time.

b. Communications

Dr. Wolfe spoke about a letter from Dr. Betty J. Sternberg, Commissioner of Education, regarding the school system’s request for an extension of the start of construction deadline for North Branford Middle School Project #099-0049. He stated that school construction projects must start within two years. He stated that the deadline for starting the Middle School Project is June 30, 2006, and in order to continue the process an appeal was made for a one year extension, which was granted. We are currently in the design phase and would have to begin the construction phase by June 30, 2007. We will begin with the haz-mat removal, which is anticipated to be done in June. That will qualify as the beginning of the project. A copy of the letter has been send to Karl Kilduff, Town Manager, and Jack Krasko, Chair of the Building Committee.

Bonnie Symansky asked if this delay will affect the cost of the project.

Dr. Wolfe replied that the longer we wait for this project to begin, the cost will absolutely go up. Some building materials have gone up 140 percent since the beginning of the thought process for this project. The longer we push it out, the more expensive it is.

c. Authority to Hire

Dr. Wolfe stated that he is very pleased that the following positions were filled very rapidly:

Laura Labucki	Math	NBHS	Bachelors - Step 1
David Lacroix	Special Ed	TVES	Masters – Step 8
Joseph Rodgers	.6 World Language	NBHS	Masters – Step 9
Francine Stanio	.4 Math	NBHS	Bachelors – Step 3

Dr. Wolfe mentioned that Ms. Labucki has just graduated from college, Mr. Lacroix is joining our staff from ACES, and Mr. Rodgers is a recent retiree as an interpreter at the United Nations. He is certified to teach Spanish, French and Russian, and will soon be certified to teach Italian. He has been an interpreter for a number of dignitaries including Fidel Castro. The main reason we are able to hire Mr. Rodgers and Francine Stanio is because of block scheduling, they will no longer have to work five days a week, they can put the courses into either the A day or B day.

He added that Francine Stanio has distinguished herself as a very active parent, someone who is very concerned about mathematics across the spectrum, and has done a lot at the elementary level to promote mathematics competency. She is a very enthusiastic candidate and we are very happy that we have hired her.

Dr. Wolfe stated that there are two other individuals that are waiting for a meeting to sign their contracts. One is the theatre arts teacher, her name is Erin Merritt. The other is a first year science teacher, Rebekah Fox who completed a long term substitute position for Donna LaFata this past year. She will be returning mainly as a biology teacher. The only positions that remain open are a fifth grade position at TVES, because Melissa LeBlanc will be filling the second grade position at Jerome Harrison, there is also a one year position, and the half time kindergarten position at Jerome Harrison. Elementary positions are easier to fill than the high school, or middle school positions.

d. Enrollment

The Superintendent provided the Board with an up-to-the-minute enrollment picture. As of this writing there are now 89 kindergarten students at Jerome Harrison School and 70 at Stanley T. Williams. The addition of the fifth section of kindergarten at Jerome makes the 89 student enrollment number manageable.

Dr. Wolfe added that the up-to-date enrollment snapshot details in and out migration that has occurred during the summer. There was some out migration at Stanley T. Williams School, grade two. We went from 97 to 94 students. We have also had slight out migration in grade three, from 101 to 100 students. We still have two spots that are the most difficult which are fourth and fifth grade, there are twenty-four and twenty-five students, and that could grow because there is no cap. It is holding right now. The highest trouble spot at NBIS is grade six. If there is any dramatic change between now and the next Board meeting, we will provide that to the Board, otherwise the next full report will come at the August Board of Education meeting.

Cheryl Smith remarked that we have picked up some kids.

Dr. Wolfe replied that we have picked up some in kindergarten at Jerome, and adding the .5 position was a good decision by the Board.

e. Curriculum Guides

Dr. Wolfe stated that he was very excited in 2001 when the school system began the Curriculum Management Cycle. It is really nice to have someone like Joan Follo and the Department Chairs at the high school, and the teachers who volunteered for a host of curriculum work because we are entering into the second generation of curriculum work, with the completion of Social Studies, that is very exciting. The most important thing we do is deliver instruction. In a little school district, it is impossible to do everything at once. Tonight we have Joan Follo, and some distinguished educators here.

Joan Follo stated that they are distinguished educators. Without them, she could not have gotten the job accomplished. This is Jen Marena's second time around the World Language Curriculum. Many thanks to the excellent job they have done. John Congo and Linda Humphrey are here representing music, Jen Marena representing World Language, and Dick Terrill representing Business & Finance. They have done an outstanding job. Joan added that they have met with the sub committee, answering their questions. They did a wonderful job responding to the sub committee's questions.

Bonnie Symansky remarked that the sub committee was very impressed with the thoroughness and use of critical thinking. It was extensive, a lot to read, but well thought out.

Joan Follo stated that the guides have grown since the last time they were done. What is better about these guides is that resources are in the guides to help teachers teach and identify significant tasks.

Elisabeth Caplan added that she is very impressed with the creativity that is obvious in the curriculums; different learning styles are captured for all students. The block will also tie in really well with these curriculums.

Under separate cover the Board received a copy of the Health Education Curriculum Guide for grades K-12 for their review.

At this time the Superintendent is requesting the approval of each of these curriculum guides.

MOTION: Moved by Elisabeth Caplan and seconded by Bonnie Symansky to approve the Business & Finance Technology Education Curriculum Guide Grades 6-8 as submitted.

CHAIRWOMAN SMITH:	AYE
VICE-CHAIRWOMAN SYMANSKY:	AYE
ELSABETH CAPLAN:	AYE
RON HASKINS	AYE
JOHN BOZZUTO, JR.	AYE
MOTION PASSED 5-0	

MOTION: Moved by Elisabeth Caplan and seconded by Bonnie Symansky to approve the Business & Finance Technology Education Curriculum Guide Grades 9-12 as submitted.

CHAIRWOMAN SMITH:	AYE
VICE-CHAIRWOMAN SYMANSKY:	AYE
ELSABETH CAPLAN:	AYE
RON HASKINS	AYE
JOHN BOZZUTO, JR.	AYE
MOTION PASSED 5-0	

MOTION: Moved by Bonnie Symansky and seconded by Elisabeth Caplan to approve the World Language Curriculum Guide Grades 6-12 as submitted.

CHAIRWOMAN SMITH: AYE
VICE-CHAIRWOMAN SYMANSKY: AYE
ELSABETH CAPLAN: AYE
RON HASKINS AYE
JOHN BOZZUTO, JR. AYE
MOTION PASSED 5-0

MOTION: Moved by Bonnie Symansky and seconded by Elisabeth Caplan to approve the Music Curriculum Guide Grades K-12 as submitted.

CHAIRWOMAN SMITH: AYE
VICE-CHAIRWOMAN SYMANSKY: AYE
ELSABETH CAPLAN: AYE
RON HASKINS AYE
JOHN BOZZUTO, JR. AYE
MOTION PASSED 5-0

f. Summer Professional Development

Dr. Wolfe stated that two exciting training events took place within the North Branford Public Schools during the week of June 26-30, 2006. Both training programs have been identified as the corner stones of our original Strategic Plan. Responsive Classroom supports our Character Education program and the Connecticut Writing Project supports our 6-12 writing program.

One hundred forty educators from across the USA attended Responsive Classroom training at Jerome Harrison School. Seventeen of the participants were from the NBPS PK-5 level. Responsive Classroom stresses strategies and practices that address the needs of the whole child (social-emotional and academic needs). The strategies are interconnected and build upon one another to create high performing classrooms. Over the last five years, sixty North Branford Public School educators have been trained in Responsive Classroom. Special thanks are extended to the following individuals for their consistent and extensive contributions toward the success of this program: Barbara Gasparine, Judy Bannon, Liz Anastasia, Todd Jaramillo and his custodial staff, and Ed Slubowski.

Dr. Wolfe stated that the catering done by Ed Slubowski and three staff members was exceptional, they prepared between 1,600 and 1,700 meals during the week. They arrived at 5:30 a.m., worked very hard and produced incredibly high quality meals for everyone, and it was a big hit.

Dr. Wolfe added that obviously the most important thing is the emphasis on what Responsive Classroom does for kids, and also the Connecticut Writing Project, but by bringing these programs to North Branford it really does benefit our school system economically, and our staff does not have to travel.

Seventeen middle and high school educators attended the Connecticut Writing Project training. Participants of this training were provided with strategies for integrating meaningful writing opportunities into their classrooms. It is anticipated that these new strategies will be beneficial for teaching and learning within the new schedules at both the middle and high schools.

Directors of both Responsive Classroom and the Connecticut Writing Project gave high grades to the NBPS and its staff for providing a comfortable and supportive environment for both presenters and participants.

Dr. Wolfe thanked Joan Follo, the building and grounds department and the food service department for a concentrated and coordinated effort by everyone.

Joan Follo thanked Barbara Gasparine and Judy Bannon for their help in coordinating all of this at Jerome Harrison School. She added that they knew the ins and outs of the school and they were there to help with any difficulties and problems.

Joan added that Grace Polivka had a big hand in helping coordinate the Connecticut Writing Project and she appreciates that.

Dr. Wolfe stated that the South Central Area Superintendents Association is looking into a collaborative venture and are hopeful of bringing an international authority on change for all twenty one communities which will share the cost. He added that he has offered the opportunity for that in-service to the Administration to be held in North Branford.

Dr. Wolfe called attention to publications distributed to Board Members including the NBIS Yearbook, and copy of the high school yearbook.

V. Committee Reports

a. Negotiations

Ron Haskins stated that the sub-committee met on Tuesday regarding the Paraprofessionals' contract.

b. Budget

Mr. Donald Winnicki, Director of Personnel and Business, presented a report of recommended line item transfers. Line item transfers must be completed at the first meeting following the close of the fiscal year.

Elisabeth Caplan explained the report to the Board Members.

Cheryl Smith stated that the Board has been reviewing the budget monthly and there were areas that have gone over, certified salaries is one of the areas. Some of the dollar amounts look familiar. She added that by State statute the Board has to approve line item transfers to cover these costs at this Board meeting. This report shows how the items will be transferred. There is a total transfer of \$446,971.00. It is only 1.8% of the total budget, which is pretty accurate. Some things were unexpected like diesel fuel budgeted at \$1.33 per gallon, and it cost \$1.85 per gallon – some things cannot be controlled.

Cheryl Smith stated that the bottom number – \$17,361.00 is the amount of money that will go back to the town. This is the amount of money the school system did not spend, this is typical every year.

Bonnie Symansky asked if this money is from the 06 budget.

Cheryl Smith replied that it was from the 06 budget.

John Bozzuto Jr. asked if that number could change.

Elisabeth Caplan replied that it could change, because of credits or bills outstanding. She added that money has to be left in the account for any auditing that may be done.

MOTION: Moved by Ron Haskins and seconded by John Bozzuto Jr. to accept 2005/2006 line item transfers as provided by the Director of Personnel and Business.

Bonnie Symansky asked if this was money spent, or being spent.

Cheryl Smith replied that this has already been spent. This is for the last fiscal year – June 30, 2006.

Bonnie Symansky asked what the money on building improvements was spent on.

Don Winnicki replied that it was spent on things like lockers, carpeting, asbestos removal.

Cheryl Smith added that it was for things that were approved.

CHAIRWOMAN SMITH:	AYE
VICE-CHAIRWOMAN SYMANSKY:	AYE
ELSABETH CAPLAN:	AYE
RON HASKINS	AYE
JOHN BOZZUTO, JR.	AYE
MOTION PASSED 5-0	

c. Buildings & Grounds

Ron Haskins reported that the work started on the gym floor at TVES.

Don Winnicki added that the wood has been removed already.

Ron Haskins asked where the bleacher project stands.

Don Winnicki stated that they are still trying to resolve the problems. The contractor, the architect and the building official met yesterday, and there is a punch list that has to be filled out. Don added that he still has the retainer from the project so there is no financial risk. There is some finishing work that wasn't done very well that has to be corrected. Everything should be finished by the time the fall seasons start.

Elisabeth Caplan asked if the roof is secure from leaking.

Don Winnicki replied that it is being checked and the drainage system is working, a system is going to be installed on Tuesday that will enable the water to go over the side of the building if the water starts to rise.

Elisabeth Caplan asked if the cafeteria roof has a similar problem.

Don Winnicki replied that the cafeteria roof has a failure of the roof membrane. The roof leaks somewhere and comes out in a different spot.

Bonnie Symansky asked where the money is coming from for the gym floor repair.

Don Winnicki replied that the repair money is coming from the 05-06 budget.

Dr. Wolfe added that approximately 15% of the money came from the insurance company.

d. Curriculum

Elisabeth Caplan reported that the sub-committee had a great meeting. Carter Welch presented the Health Education Curriculum, which has some amazing new things taking place - new standards, critical thinking, and it is a lot more interactive. This is for grades K-12. She added that there are better tools for teaching assessment, including power point presentations. There will be a membership to a web site called Healthteachers.com which all teachers will be able to access. It gives lesson plans and resources.

Joan Follo added that teachers can visit the web site if they want to learn more about a certain subject, they can get more information on that subject.

Elisabeth Caplan stated that this is the second year for a mentoring program for ninth graders, who get together with a teacher to talk about different issues, meeting on a weekly basis. This program will be built into the block schedule, which is a great idea.

Elisabeth Caplan added that Carter Welch will be giving a presentation starting in the fall in regards to integrating the health education to all the different curricular topics. The curriculum guide contains a spreadsheet with information on what will be integrated at what level. This is very timely on the part of our district – it was an excellent presentation.

Bonnie Symansky stated that high risk behavior at the high school level was also discussed, to try to work with students on that. This means that new high school texts for health education have been budgeted.

e. Pension

No report at this time. The next meeting is August 10th.

f. Policy

Cheryl Smith stated that the policy sub-committee met last week, and the school district, by Connecticut Statute has to have a School Wellness policy in place by the time school starts. There is a Wellness committee that brought a draft to the Board Policy meeting. It is a big policy and the policy committee did not finish looking at it and revising it. The problem is it has to be approved at the next Board meeting – in August. The plan is to meet the first week in August, finish the revisions and to send it to Board Members the next day. The Board will then have two weeks to look it over, review it. It will have to be voted on at the August Board Meeting. This has to be done by the time school starts.

Elisabeth Caplan added that the Health Curriculum will be voted on next month also. She asked that Board Members review it.

The Board of Education is receiving a copy of the following policies for second reading and approval:

Policy #P9160	Vote Recording
Policy #P9310	Board – Public Communications
Policy #P9320	Meetings – Electronic Mail Communications

MOTION: Moved by Elisabeth Caplan and seconded by Ron Haskins to approve Policy #P9160 - Vote Recording as submitted.

CHAIRWOMAN SMITH: AYE
VICE-CHAIRWOMAN SYMANSKY: AYE
ELSABETH CAPLAN: AYE
RON HASKINS AYE
JOHN BOZZUTO, JR. AYE
MOTION PASSED 5-0

MOTION: Moved by Elisabeth Caplan and seconded by Ron Haskins to approve Policy #P9310 - Board – Public Communications as submitted.

CHAIRWOMAN SMITH: AYE
VICE-CHAIRWOMAN SYMANSKY: AYE
ELSABETH CAPLAN: AYE
RON HASKINS AYE
JOHN BOZZUTO, JR. AYE
MOTION PASSED 5-0

MOTION: Moved by Elisabeth Caplan and seconded by Ron Haskins to approve Policy #P9320 Meetings – Electronic Mail Communications as submitted.

Elisabeth Caplan asked if the e-mail accounts have been set up.

Dr. Wolfe replied that they have been set up, and when Tim Hartigan returns from vacation a training session can be set up. The Board Member can use that account if they would like to.

Cheryl Smith asked if the e-mails sent to that account can be forwarded to the Board Members personal account.

Dr. Wolfe replied that it can be, and this is what the training will be for.

CHAIRWOMAN SMITH: AYE
VICE-CHAIRWOMAN SYMANSKY: AYE
ELSABETH CAPLAN: AYE
RON HASKINS AYE
JOHN BOZZUTO, JR. AYE
MOTION PASSED 5-0

g. ACES

No report at this time

h. Strategic Planning

Dr. Wolfe stated that the Administrative Team met for two days at the end of June. It was facilitated on the first day by Dr. Howard Fedema who had shared a wide variety of strategic planning activities. The purpose was to review where the school system has come from, and to also have a thorough conversation on what the next action plans and steps that will constitute the work of the school system and that is best defined by Board action which is required. For the last six years those goals have come from the Strategic Plan. The Strategic Plan is clearly the roadmap to improvement and by utilizing the Strategic Plan process you have created a very good school system that continues to get better. This year there are three component pieces. The first is a set of goals that the Board of Education approves that comes from the Strategic Plan. The second has to do with the curriculum management cycle. The third piece is something that began in our buildings a year ago which is site based planning. There are some things in each building which need attention which are different. This past year four schools entered into site based planning. The high school – because they were working on block scheduling – they will be following site based planning in March. That will be facilitated by Dr. Howard Fedema. These three pieces make up the work of the school system and also will come with a planned logical approach and use of resources as well as ensuring that we target the areas which are most important. One of the things which is happening is that there will be a fundamental change in the Strategic Plan Workbook. There are three sections in the workbook. Section one details the proposed action plans and steps that will become the Board's goals if approved. It states that section one contains action plans targeted for work during the 2006-2007 school year. These action plans are derived from the Strategic Plan then combined with the initiative of the Curriculum Management Cycle and individual goals established by building site plans resulting in a comparable update for improvement initiatives of the North Branford Public Schools. Section two says it follows the goals and highlights all of the goals that are in progress or haven't been started yet. Plans included in section two are those that are currently being addressed or must still be addressed. They have not yet become fully operational in nature. The remaining plans are scheduled to be addressed between 2006 and 2010 because it is a five year plan. On an annual basis the administration will work with the Board goals that will be addressed. The goals that are addressed in 2006 -2007 are found in section one. Section three which is in the back of the workbook says plans made operational. Reaction plans and steps listed in section three have been "completed". It is in quotation marks because in terms of action planning, this simply means that they have become operational in nature. They still require time and energy on an annual basis; however, they have become part of the fiber of North Branford Schools. Joan Follo, who is also a facilitator of Strategic Planning and some members of the leadership team at the high school are here to answer any questions you have.

MOTION: Moved by Ron Haskins and seconded by Elisabeth Caplan to approve the designated Action Plans and Steps as Board goals for the 2006/2007 school year.

Elisabeth Caplan stated that she has concerns about this document because she didn't have enough time to review this document. She asked why these action plans.

Cheryl Smith replied that this is all part of the Strategic Plan, and this is the next step. The last couple of years, we have taken our Board goals and objectives from the Strategic Plan. That is what this is.

Dr. Wolfe added that he would give more information. There are eight pages of actual goals; while this is a massive document it is really the eight pages in which we should focus our attention. Strategy number 1, plan 5 is the next logical progression of our performance standards and student learning objectives and that is to communicate those once they are completed to parents. 2-7, 2-8, and 2-9 – there was great debate if we should move those to operational or we should continue to have that up front and focus for one more year. That involves community service at the elementary, the middle, and the high school. Every school did a great job in community service, which will be talked about at the next Board meeting and at opening convocation. But, if you look at our mission it says we are going to develop responsible citizens, so this is tied to our mission, it is virtually operational, but the administrative team felt that it is so important that we should keep it in the forefront of what we do, and then move it to the operational side after one more year. 3-6 has to do with World Language – the next logical step, and is tied to distance learning, to see if there is opportunity to expand offerings in a cost effective way. 3-14 has to do with the high school. The new high school principal is concerned with the next evaluation as it relates to library services. This is a high school initiative to ensure that we make the necessary changes and this is going to be on the forefront. It may result in some recommendations in regards to budget and staffing as well. 4-6 has to do with the renovation at NBIS. 6-7 has to do with technology and distance learning. That is really the thrust of the 06-07 school year.

Joan Follo added that the administration takes this very seriously. It took almost one day to go through each one of the steps, discuss it and make those decisions. Some of the decisions are tied to the administrator's evaluation, commitments and expectations. What we identified is who is going to be responsible and how it is going to get done. It is a complex process, because it is what is being presented to the Board, who adopts these goals.

Dr. Wolfe stated that the North Branford Public Schools – the goals and work are all integrated now, it is not separate work. It is a really important reason. Our goals are now focused and connected and that really drives the school system. The advances we have made in instruction, curriculum, in teaching and learning, in what we have on the drawing board at the middle school, in staffing, we have a long way to go, but that focused plan has brought us to the level where we are right now, not without a lot of hard work from faculty and staff.

Bonnie Symansky stated that while it looks like a wonderful document, she is sorry that she just received it last night. She has not had a chance to read it and think about it. She suggested that it be tabled because she is not comfortable with it.

Dr. Wolfe added that the reason it was brought to the Board tonight is because it has to go into production, and if it is tabled, it will not be ready for the first day of school. The reason it was so late is because it was completed in the last few days of June, with a short period of time to finalize it and produce it. The important part is the eight pages.

Bonnie Symansky stated that she is not comfortable voting on this document.

CHAIRWOMAN SMITH:	AYE
VICE-CHAIRWOMAN SYMANSKY:	NO
ELSABETH CAPLAN:	NO
RON HASKINS	AYE
JOHN BOZZUTO, JR.	NO
MOTION DENIED 2-3	

i. Building Committee

No report at this time

j. Calendar Committee

No report at this time

k. Transportation/Bus Safety Committee

Cheryl Smith reported that there will be a transportation hearing on August 7th regarding buses going into a cul-de-sac.

l. Communication

No report at this time

VI. New Business

There was no new business at this time.

VII. Visitors and Press

Anne Paine asked where the school system accounts for children going to private schools. She feels that North Branford is still counting them, and they are not attending.

Dr. Wolfe replied that the official numbers for purposes of state reimbursement and calculations is October 1st. These numbers are always adjusted between now and then. The students that do not attend will be adjusted in the month of September, and the state chooses October 1st to give schools time to make adjustments.

Anne Paine stated that children are still receiving bus routes when they are junior and seniors, which means that they are still being counted.

Dr. Wolfe replied that enrollment numbers and bus routes are totally separate. Bus routes are generated by our vender. We will notify the bus company to remove your children.

Anne Paine asked how the bus company gets the list.

Don Winnicki replied that the bus company has a database, and they should update the database. The high school guidance office has not gotten the information to the bus company. The pupil count now comes off of Powerschool, and the names get submitted to the state electronically. They are entirely two different systems.

Ann Paine asked if someone can follow up with the high school to ensure the names are removed.

Cheryl Smith replied that someone will follow up on it.

Dr. Wolfe stated that sometimes a student does not move to the next grade level, we may not find out until September. That is why there is an adjustment period for all school systems.

XIII. The next regular Board of Education meeting is scheduled for August 17, 2006 at Totoket Valley Elementary School.

XIV. Adjournment

MOTION: Moved by Elisabeth Caplan and seconded by Ron Haskins to adjourn this meeting of the North Branford Board Education at 8:20 p.m.

ALL VOTED AYE

Respectfully submitted,

Terri Rienzo
Secretary