

**NORTH BRANFORD BOARD OF EDUCATION MEETING
December 18, 2003**

The North Branford Board of Education met on December 18, 2003 at 7:00 p.m. at the Totoket Valley Elementary School in the Library Media Center. The following members attended:

Secretary: Amy Sochocki-Norton
Members: Lisa Gagliardi
Ron Haskins
Penny Q. Seaman
Cheryl Smith
Kris Vanacore

Superintendent of Schools: Dr. Robert K. Wolfe

I. Visitors

Director of Business/Personnel: Donald Winnicki
Director of Special Services: Suzanne Wright
Director of Curriculum/Instruction: Joan Follo
Principals: Dr. David Perry, NBHS
Alan Davis, NBIS
Nancy Brittingham, TVES
Robin Brown, JHS
Karen Johnson, STW

Rose Angeloni	Christine Imperato	Bryan Wentworth
Joanne Wentworth	Brian Vanacore	Lynn Jenkins
Paul Proto	Vincent Candelora	Karen Haskins
Deborah Welton, NBFT	Dolina Potter, NBFP	Dee McKeown
Mayor Michael Doody	Clifford Potter	John Florio
Elizabeth Caplan	Mary Caruso	Thomas Singer
David McMahan		

Amy Norton stated that visitors' comments would be limited to two minutes and visitors would also have another chance to speak at the end of the agenda.

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Amy Norton welcomed new Board of Education members Ron Haskins and Cheryl Smith.

Amy remarked that she would chair the first part of the Board of Education meeting until a new Board Chair was voted on.

In accordance with Board Policy BC-1, the first order of business at the first meeting in December succeeding each biennial election is the election of the Chairperson, Vice Chairperson and Secretary of the Board of Education.

MOTION: Moved by Cheryl Smith and seconded by Kris Vanacore to nominate Ron Haskins as the new Board Chair.

MOTION: Moved by Amy Norton and seconded by Kris Vanacore to nominate Lisa Gagliardi as the new Board Chair.

Penny Seaman asked Ron Haskins and Lisa Gagliardi if they were elected Board Chair what their platform would be.

Ron Haskins stated it would be an honor to serve as Board Chair and that this Board needs to be brought together as a Board. There has been discontent in the past and it is time to move forward for the children and the town of North Branford.

Lisa Gagliardi stated she feels the primary responsibility of the Board Chair is to be the liaison to the Superintendent of Schools. She stated the Chair must keep all Board members informed and establish a working relationship with the Town Council, Superintendent and Board of Education members. She mentioned that the Board Chair should not have too much control or power and the Chair must share the responsibilities with all Board members.

Penny Seaman questioned if Ron still felt the Board budget must be cut and fundraising increased as this is what he stated when he was running for the Board of Education.

Ron Haskins stated that he did not say cut the Board budget but to present a budget that was fair to all. He mentioned that he feels the Boards' budget has places where we can save money and cut waste and return the money for our students.

Amy Norton stated she didn't want Ron Haskins to take this personally but she has concerns about a new Board member becoming the Board Chair. She stated it could be done and she applauds his willingness and desire to become Chair. Amy remarked that it takes time as a new Board member to understand the workings of the Board of Education.

Ron Haskins stated he felt that being Board Chair was not much different then running business as he has been doing for years. He remarked that the Board must work as a team and the Chair of the Board doesn't have the sole responsibility to run the Board and they

must all work together as a team.

Amy Norton stated she is optimistic to hear this but she feels being Chair is not the same as running a business as there are a lot of ways in which Chairing the Board of Education is very unique and is not duplicated in other areas.

MOTION: Moved by Kris Vanacore and seconded by Lisa Gagliardi to close the Nominations for Board Chairperson.

ALL VOTED AYE

Lisa Gagliardi	3 Votes
Ron Haskins	3 Votes
Tie Vote	

Amy Norton stated since it was a 3-3 vote that nominations could once again be opened for Board Chair. She asked if there were additional nominations for Board Chairperson.

There were no additional nominations for the position as Board Chair so Amy closed the Board Chairperson nominations.

MOTION: Moved by Kris Vanacore and seconded by Cheryl Smith to nominate Ron Haskins as Board of Education Vice-Chairperson.

There were no additional nominations for Vice-Chairperson.

Amy stated she has relied on guidance from the Superintendent of Schools, Dr. Wolfe and stated she asked him to research the state statutes. She asked Ron Haskins if he accepted the nomination for Board Vice-Chairperson.

Dr. Wolfe stated Ron could accept the Vice-Chair nomination but still keep his name in for the nomination for Board Chair.

Ron Haskins accepted the nomination for Board Vice Chair.

Dr. Wolfe mentioned that the Board has thirty days to resolve the Board Chair issue or after 30 days he would have to notify the Town Council and they would appoint a Board Chair.

Kris Vanacore remarked that the thirty-days, in the Town Charter, started on December 1st.

Dr. Wolfe stated he received legal council from the Board attorney and the thirty days start tonight when the new members attended their first meeting.

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Amy Norton asked if Dr. Wolfe would research this matter to clear up the confusion.

Kris Vanacore asked if Dr. Wolfe could also check with the Town's attorney.

Penny Seaman stated that the Town's attorney has no responsibility to the Board of Education and she asked if Dr. Wolfe could get the decision from the Board of Education's attorney in writing.

Penny Seaman questioned if Ron Haskins was taking his name out of the nominations for Board Chair.

Ron Haskins stated he was not.

MOTION: Moved by Kris Vanacore and seconded by Ron Haskins to close the nominations for Vice-Chairperson.

Ron Haskins 5 Yes
1 No

MOTION PASSES 5-1

MOTION: Moved by Lisa Gagliardi and seconded by Kris Vanacore to nominate Amy Sochocki- Norton as Board Secretary.

There were no other nominations for Board Secretary.

MOTION: Moved by Lisa Gagliardi and seconded by Ron Haskins to close the Nominations for Board Secretary.

ALL VOTED AYE

Amy Norton 5 Yes
1 No

MOTION PASSES 5-1

It was decided after discussion that Ron Haskins would sign the Board of Education payroll and accounts payable warrants until someone fills the position.

Penny Seaman remarked that it was a bad sign that the Board of Education could not elect a

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Chair. She stated that there are 4 Republicans and 2 Democrats on the Board and she felt the Republican Board members could decide among themselves as to who they want as Board Chair. She remarked that it is very important to collaborate and come to a decision and she felt it was very important to make the decision tonight.

Lisa Gagliardi stated that there was a lot of discussion prior to tonight's meeting and it was her understanding that among the Republicans she would be appointed Board Chair. She feels she has more experience to be Board Chair and her and Ron share a lot of the same ideas and would work well together. She remarked that the Board has many works already in progress that she already has a working knowledge of.

Amy Norton stated she didn't attend the Republican caucus as she feels very strongly that Lisa Gagliardi should be Board Chair and she too thought there was an agreement to appoint Lisa Gagliardi as Board Chair. She remarked that the Board should think about what is best for the children and the school district and not for the political parties.

Ron Haskins remarked that in the last election he felt the voters were looking for a fresh look and fresh ideas.

Amy Norton stated this is why she voted for Ron Haskins for Board Vice-Chair and is still concerned he is too new a member to be Board Chair.

Lisa Gagliardi questioned if Ron Haskins feels as she does that all Board members are equal members then why does he feel we need a fresh face as Board Chair.

Ron stated he felt the voters were looking for a fresh look or fresh face and he agreed every Board member should be as informed as all other Board members.

MOTION: Moved by Amy Norton and seconded by Kris Vanacore to nominate Lisa Gagliardi as Board Chair.

MOTION: Moved by Cheryl Smith and seconded by Kris Vanacore to nominate Ron Haskins as Board Chair.

MOTION: Moved by Kris Vanacore and seconded by Lisa Gagliardi to close nominations for Board Chair.

Lisa Gagliardi	3
Ron Haskins	3

Tie Vote

Amy Norton asked Dr. Wolfe to inform Ron Haskins of the Board attorney's decision on when the thirty days began and Ron would inform the other Board members.

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Penny Seaman questioned if the nominations for Board Chair could be opened one more time.

MOTION: Moved by Penny Seaman and seconded by Kris Vanacore to nominate Cheryl Smith for Board Chair.

MOTION: Moved by Cheryl Smith and seconded by Kris Vanacore to nominate Ron Haskins as Board Chair.

MOTION: Moved by Lisa Gagliardi and seconded by Amy Norton to close nominations for Board Chair.

Cheryl Smith	3
Ron Haskins	3
TIE VOTE	

Lisa Gagliardi stated it was clearly evident that the Board is facing a very political situation and it was very disturbing to her. She asked that the Board not lose site of why they are on the Board and to examine their conscience and prioritize to do what's best for the school system and children.

Ron Haskins, as Board Vice-Chairperson, chaired the rest of the Board of Education meeting and asked for visitors' comments.

Dee McKeown asked the six members of the Board of Education to do what's best for the children of North Branford.

Cliff Potter stated he came to this meeting with high hopes but he can see the headlines in the Totoket Times that the Board of Education can't even decide on a Chair. He remarked that Penny Seaman made some very good comments and the Board is deadlocked already. He stated that it scared him on how long the Board would take to settle a tough issue if they couldn't even appoint a Chair. He remarked that Ron Haskins should have stepped down to experience.

II. Recognition

There was no recognition at this time.

III. Student Representatives

Maria DeSarbo and Patrick Cassidy reported on the following items:

Future Business Leaders of America baked bread for Columbus House.

Thanksgiving morning two members, Patrick Cassidy and Mrs. Travisano served breakfast at Columbus House.

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SADD collected Toys or Tots and sponsored forty children with Christmas presents.

The first annual North Branford High School Talent Show consisted of eleven acts of dancers, singers and musicians.

Mr. Berry's Theatre Arts Play Production class had to postpone their play until January 16, 2004. The play will be held at the auditorium and admission will be free.

On Tuesday, January 6, 2004 the class of 2003 alumni will return to NBHS to share their college experiences with the current senior class.

Midterms will begin on January 20, 2004 and continue through January 23, 2004.

The Student Council visited the North Branford Senior Citizen Center for a Christmas party. The students presented presents and food to the Senior Citizens and the Chorus sang Holiday songs.

Boys' Basketball	0-1`
Girls' Basketball	1-1
Boys' Hockey	0-1

IV. Approval of Previous Minutes

MOTION: Moved by Kris Vanacore and seconded by Amy Norton to approve the Minutes of the November 20, 2003 Board of Education minutes with no corrections.

Penny Seaman	Yes
Amy Norton	Yes
Kris Vanacore	Yes
Lisa Gagliardi	Abstained

Motions passes

Kris Vanacore stated she had a question about Colafati Field that was in last month's minutes.

Dr. Wolfe stated this was not an agenda item but a comment from a visitor and she could ask for this item to be on the January agenda.

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(correction) Kris Vanacore asked if Colafati Field could be on the January 2004 Board of Education meeting agenda.

V. Communications

1. **Letter from:** Environment & Human Health, Inc. – Cynthia Curl Henderson, MS
Re: Thanking the school district for participating in a study entitled “Improving School Nutrition and Reducing Obesity in Connecticut School Children.”
2. **Roster:** C.I.A.C. State Championship and Finalist for all North Branford Sports
3. **Letter from:** Honorable Christopher J. Dodd
Re: Concerning loss of Title I funds.

Dr. Wolfe stated he is still in communication with Senator Dodd’s office on this matter.

4. **Schedule** Complete Winter Sport’s Schedule.
5. **Letter from:** **Betty J. Sternberg, Commissioner of Education**
Re: Results from the 2003 Administration of the CAPT
6. **Database** List of Board members addresses, phone numbers, e-mail

Dr. Wolfe asked Board members to communicate with Central Office to make sure all information is correct.

Amy Norton asked if there could be space on this sheet for notations regarding issues such as, Do you want to be called at work, when is the best time to call, etc.

Dr. Wolfe stated this list is meant for the Superintendent only in case he has to reach a Board member. He remarked he would do this for Board members only as this list is not distributed to the public.

VI. Superintendent's Report

A. Resignations - None at this time.

B. Appointments – None at this time.

C. Leaves – None at this time.

D. Field Trip Requests

The Superintendent has received a field trip request from Ms. Jean Sunny of NBHS. The request is for a trip to Montreal, Canada from Friday, March 5th, to Sunday, March 7th, 2004.

MOTION: Moved by Amy Norton and seconded by Kris Vanacore to approve the field trip request from Ms. Jean Sunny of NBHS for a trip to Montreal, Canada from Friday, March 5th, to Sunday, March 7th, 2004.

**ALL VOTED AYE
PENNY SEAMAN – ABSTAINED
MOTION PASSES 5-1**

Kris Vanacore questioned how many students would attend this trip.

Dr. Perry stated between 25 and 30 students.

Kris Vanacore stated she is concerned with the fact that there is no security at night.

Dr. Perry remarked that Ms. Sunny has been known to tape the outside of the doors so she can tell if any students leave their rooms after hours.

Ron Haskins questioned if substitutes were hired for the teachers who attended the trip.

Dr. Perry stated substitutes were hired for the teachers.

Lisa Gagliardi questioned why the trip was open for grades nine through eleven first and not the seniors.

Dr. Perry stated most of the students studying French were in grades nine through eleven.

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The Superintendent has received a second request from NBHS from the Cheerleading Coach, Miss Sara Machowski, to attend the National Cheerleading Competition in Marlboro, MD, from Friday, March 19th to Sunday, March 21st, 2004.

MOTION: Moved by Kris Vanacore and seconded by Amy Norton to approve the field trip request from the Cheerleading Coach, Miss Sara Machowski, to attend the National Cheerleading Competition in Marlboro, MD, from Friday, March 19th, to Sunday, March 21st, 2004.

Penny Seaman – Yes
Cheryl Smith - Yes
Kris Vanacore – Nay
Lisa Gagliardi - Nay
Ron Haskins - Nay
Amy Norton – Nay

MOTION OPPOSED 4-2

Kris Vanacore stated her major concern was that the two coaches were not certified staff members and there would be no certified staff members on this trip. She also questioned why the students must leave on Friday.

Lisa Gagliardi stated there is no school that day as that day is scheduled for Professional Development.

Amy Norton questioned who the chaperones would be.

Dr. Perry stated the chaperones consisted mostly of parents.

Lisa Gagliardi stated she felt this field trip should be tabled until the Board discussed the policy regarding chaperones.

Dr. Wolfe encouraged Board members to make their judgement based on current policies.

Penny Seaman stated the Board should take action tonight, as this trip is a wonderful opportunity for these students to compete.

Lisa Gagliardi stated each school should assemble a small committee for field trips and have everything in place before it comes to the Board for approval. She mentioned the trip for Spanish students was cancelled because of various reasons.

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Penny Seaman questioned if she would refuse to vote for this trip for cheerleaders because the field trip for the Spanish classes was cancelled.

Lisa stated no but mentioned the trip to Washington D.C. could not have parents as chaperones and other trips have all parents as chaperones. She felt there was too many loose ends and there should be certified staff members on all field trips.

Penny Seaman stated we could not penalize teams because they do not have certified teachers as a coach.

Ron Haskins stated his daughter was also a cheerleader but he also has trouble with no staff members attending this trip.

Amy Norton mentioned it would be wrong of the Board to make decisions on this field trip based on prior field trips.

Cheryl Smith questioned how this field trip would be different with certified staff members.

Amy Norton stated we would send people who have been fingerprinted and she has no assurances with 16 parents, as we don't know them all. She asked if this trip could be tabled for now.

Lisa Gagliardi questioned if the Board had jurisdiction over the parents who chaperoned.

Dr. Wolfe stated that the school chooses the chaperones and if a parent is not to our liking they could be dismissed.

Penny Seaman questioned if Board members would be more comfortable if no parents attended this trip.

Lisa Gagliardi stated yes and she also mentioned she would be more comfortable if a staff member attended this trip.

Penny Seaman questioned if she would be willing to pay certified staff members to attend field trips.

Lisa Gagliardi stated yes or someone with a medical background as we are approved a field trip that we must hire substitutes for the teachers going to Canada.

Ron Haskins stated he would also be willing to pay certified staff members to attend field trips. He stated he would like to see the students attend this field trip but stated he felt it should be tabled for now.

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Amy Norton stated she didn't have a problem with no certified staff attending this trip as she felt the coaches are very qualified. Her concern is with so many parents that she didn't know and had no assurances about them. She would be more comfortable if the Board approved the trip for the coaches and students and not the parents as chaperones.

MOTION: Moved by Amy Norton and seconded by Penny Seaman to approve the field trip request from the Cheerleading Coach, Miss Sara Machowski and Denise McNamara, to attend the National Cheerleading Competition in Marlboro, MD from Friday, March 19th to Sunday, March 21, 2004

ALL VOTED AYE

E. Around the Schools

STW

12/1-5 Lights of Love Week – Donations to Ronald McDonald House
12/2 & 3 Nancy Wallace (author/illustrator) meets with grade 2 classes
12/9 Character Education Assembly – Celebrating Respect/Intro to Caring
12/11 Grade 2 – attended New England Ballet's Nutcracker Performance – Milford
12/12 Night to Care – Families gather to wrap gifts they have purchased for local families in need.
12/17 Winter Sing-a-long
12/23 Early Dismissal
12/24-1/2 Winter Recess

JHS

12/1 & 2 Holiday Sale
12/9 Grade 3 - attended 4th grade Holiday Concert at the Auditorium
12/11 Grade 2 & 3 - attended New England Ballet's Nutcracker Performance
12/12 Night to Care – Families gather to wrap gifts they have purchased for local families in need.
12/16 FRC Holiday Family Get Together
12/17 Families in Training – Family Night
12/23 Early Dismissal
12/24-1/2 Winter Recess

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TVES

12/9 Grade 4 Holiday Concert "Hooray for December"
12/11 Grade 3 – attended New England Ballet's Nutcracker Performance
12/15 Friendly Helpers visited Evergreen Woods
12/18 Grade 4 – Gingerbread Houses – Holiday Activity
12/19 Lights of Love
12/23 Early Dismissal
12/24-1/2 Winter Recess

NBIS

12/5 All school – progress reports issued.
12/10 Grade 6 – Fun with Science – Pharaohs and Pyramids
12/11-12 Grade 6 - Wind over Wings – Live Owls brought in by PTO
12/11 Grade 7 – Storyteller, Tom Lee (PTO Sponsored Program)
12/16 NBIS Winter Concert
12/23 Early Dismissal
12/24-1/2 Winter Recess
December *Operation Elf* – Student Council Project (Collection of toys for families of and personal items for troops in Iraq)
December *Holiday in a Shoebox* – annual collection through the Human Relations Club personal care items are wrapped in a "shoebox" and delivered to Battered Women's Shelter

NBHS

Thru – 12/19 FBLA/SADD sponsoring Salvation Army Christmas collection for 40 Angels (children)
12/10 Winter Concert
12/11 Renaissance Breakfast
12/11 Financial Aid Night
12/19 Student Council Dance – 7 p.m.
12/23 Early Dismissal
12/24-1/2 Winter Recess

Kris Vanacore questioned if the Board could receive information on each school's activities one month ahead of time instead of what has already happened in our schools.

Dr. Wolfe stated most of these events were listed on the school calendar.

Kris Vanacore stated many of these items are not listed in the school calendar and because

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of remarks at November's Board of Education meeting she would like to know what is going to happen before the events take place.

Penny Seaman stated she would not like to more work for our administrators especially now when they are concentrating on the budget.

Amy Norton remarked that Board members could be assigned too different schools and keep other Board members aware of what is going on in the school they are assigned to.

Dr. Wolfe stated the information in the Board Packet was never meant to be a calendar but If the Board would like he could report on what will happen in our schools one month ahead of time.

Lisa Gagliardi stated when a Board member attends a particular event they could report on the event at the next meeting.

It was the Board consensus that around the schools would be reported on for upcoming events instead of events that have already taken place.

F. Board of Education 2005 Meeting Dates

The Superintendent provided suggested dates for 2005 Board of Education Meetings. This is a first-read and will be voted upon at the next regularly scheduled Board of Education Meeting in January.

G. Committee Assignments

The Superintendent provided a list of all committees and past committee assignments. Individual Board Members have traditionally informed the Chair of the committees they wish to be on and the Chair has made committee assignments.

Dr. Wolfe suggested these assignments be postponed for now and each Board member could make their interests known once we have a Board Chair.

Ron Haskins stated when a Chair for the Board of Education is elected we could make the appointments.

Cheryl Smith, Penny Seaman and Kris Vanacore volunteered to serve on the Policy Committee and Ron Haskins, Kris Vanacore and Lisa Gagliardi will serve on the Budget

Committee until we have a Chair.

Dr. Wolfe mentioned he is not concerned if a committee member is a Democrat or a Republican but he is more concerned with what they bring to the committee and the background they have.

H. Budget Calendar

The Superintendent is provided a copy of the 2004/2005 Budget Calendar.

Kris Vanacore asked if the meeting for February 5, 2004 could be changed to February 3, 2004.

MOTION: Moved by Kris Vanacore and seconded by Lisa Gagliardi to approve the Budget Calendar as amended.

ALL VOTED AYE

I. Football Uniforms

The Superintendent updated the Board on the football uniform discussion from November's Board of Education meeting. He mentioned that over the last month he has had conversations with our coaches, administrators, students, parents and various clubs.

Dr. Wolfe remarked that he believes tradition is very important and we will add to our High School handbook that the colors for NBHS are purple and white and the mascot is the Thunderbird. Our uniforms will be purple shirts with white lettering and black pants. The cost for the shirts will be about \$2,500 and the North Branford Thunderbird Club has noted that they will make a contribution.

J. Renaissance Breakfast

The Superintendent, Board Members, Kris Vanacore and Lisa Gagliardi and administrators attended the Renaissance Breakfast held at North Branford High School on Thursday, December 11th to recognize students who achieved honors or high honors during the first marking period. A total of 330 students, 94 who received honors and 236, who received high honors, were saluted during the experience. The guest speaker was Nancy Wyman, State Comptroller.

VII. Committee Reports

1. **Negotiations** – Dr. Wolfe stated there are several contracts that will soon be ready for negotiation.

2. Budget

The Superintendent attached a copy of the December 1, 2003 financial report.

3. **Buildings & Grounds** – Dr. Wolfe stated that ACMAT has distributed a letter concerning the tile at the auditorium and the buckling of the stage floor. The tile will be shipped in January 2004 and the bubbles in the stage floor is caused from using the wrong screws. Sheet rock screws were used on the stage floor and must all be changed. Dr. Wolfe mentioned these repairs would not interfere with any of the productions at the auditorium.

4. **Curriculum** - No report at this time.

5. **Pension** - No report at this time.

6. Policy -

The Superintendent attached a copy of a spreadsheet detailing North Branford Board of Education policies that have been addressed to date.

The following policies are provided to the Board for second reading:

Policy #P2000 – Substance Free Work Place

Policy #P2050 – Employees With Serious Illnesses

MOTION: Moved by Penny Seaman and seconded by Amy Norton to approve Policy P2000 – Substance Free Work Place as submitted.

ALL VOTED AYE

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MOTION: Moved by Amy Norton and seconded by Lisa Gagliardi to approve Policy P2050 – Employees With Serious Illnesses as submitted.

ALL VOTED AYE

7. **ACES-** Kris Vanacore stated that ACES held their annual Christmas party and she met many of the students. She also mentioned that ACES is redoing their budget format. Kris mentioned that she didn't think ACES will have a tuition increase this year.

Don Winnicki stated he would check further but he thought there would be a 3% to 5% increase this year.

8. **Strategic Planning-** No report at this time.

9. **Calendar Committee-** No report at this time.

IX. Unfinished Business

No unfinished business at this time.

X. Visitors

John Florio mentioned he has a concern about the new job posting for a half time custodian and a half time maintenance man. John stated there is only one maintenance man for five buildings and a split position will not help the maintenance department. John distributed information to the Board of Education. (attached)

Dr. Wolfe stated that he received a letter today from the custodians' union representative and encouraged the Board not to engage in conversation on this matter.

Penny Seaman suggested that the Board reopen negotiations and try one more time to elect a Board Chair before the meeting was adjourned.

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MOTION: Moved by Penny Seaman and seconded by Kris Vanacore to nominate Cheryl Smith as Board Chair.

MOTION: Moved by Cheryl Smith and seconded by Kris Vanacore to nominate Ron Haskins as Board Chair.

MOTION: Moved by Amy Norton and seconded by Kris Vanacore to nominate Lisa Gagliardi as Board Chair.

MOTION: Moved by Amy Norton and seconded by Kris Vanacore to close nominations for Board Chair.

Ron Haskins	2
Lisa Gagliardi	2
Cheryl Smith	2

TIE VOTE

Dr. Wolfe stated that a special meeting could be called for the election of a Board Chairperson but there must be notice.

XI. Adjournment

MOTION: Moved by Kris Vanacore and seconded by Amy Norton to adjourn this Board of Education meeting at 9:05 p.m.

ALL VOTED AYE

Respectfully submitted,

Sherry Ardine

Secretary